**Application to join The Park Pre-school**

We charge a £10 registration fee. This will include a Park Pre-school t-shirt when your child begins.

You will be asked to complete a detailed Registration Form just prior to your child starting pre-school.

Name of child ……………………………………………………………………………………………………………………………………………………..

Date of birth ……………………………………………………. T-shirt size (2-3yrs) (3-4yrs) ………………………………………

Address ……………………………………………………………………………………………………………………………………………………………….

………………………………………………… Postcode ……………………… Tel. No. ………………………………………………………………..

Name of Parent(s)/Carers(s) ………………………………………………………………………………............................................

Email address ……………………………………………………………………………………………………………………………………..................

Sessions Required (please tick your preference). **Please note**: only children over 3yrs can stay all day.

|  |  |  |  |
| --- | --- | --- | --- |
|   | 9am-12noon (3-4yrs)  | Lunch Club (12-12.30)  | 12.30-3.30pm (2-3yrs)  |
| Monday  |   |   |   |
| Tuesday  |   |   |   |
| Wednesday  |   |   |   |
| Thursday  |   |   |   |
| Friday  |   |   |   |

Required start date (your child must be 2yrs or over) ……………………………………………………………………………

Would you like a home visit before your child starts preschool? Yes/No

Signed …………………………………………………………………………………………… Date …………………………………………………………

Once we have received your application form, your child will be placed on a waiting list. We will contact you the term before your child is due to start to arrange a visit. Please notify us if you no longer need a place.

If you require any further information, please contact us during session time on: 07580385311.

Thank you.

# Registration and Fees

**Terms and Conditions**

 Fees are payable monthly and in advance

 Fees are payable irrespective of whether your child is present at pre-school or not. This includes sickness, staff training days, outings and Bank Holidays. (As we still have to pay rent)

 Fee increases may be made on an annual basis with due notice from the managers.

 Should your child wish to give up a place at the Preschool one months notice is required and fees are due for this month.

 Should your fees be in arrears of 2 weeks the managers reserve the right to refuse entry until the arrears are paid.

 Fees are charged at £12.50 per session (3 hour session).